

# *ST. JOHN LaLANDE SCHOOL*

*801 N.W. R.D. Mize Road*

*Blue Springs, MO 64015*

*816-228-5895*

*www.stjohnlalande.com*

Welcome to St. John LaLande School. St. John LaLande School is a nationally accredited Catholic school recognized by the Diocese of Kansas City/St. Joseph in Missouri. We hope this parent-student handbook will give you all the vital information you need about our school. We look forward to working with you and your child. Throughout the year we invite your questions, comments, and suggestions concerning our program, plans, and procedures.

## **SCHOOL MISSION STATEMENT**

We, the administration, staff, and families of St. John LaLande School, believe that each child is a unique creation loved by God and placed in our care to guide toward reaching his or her highest potential. As a people of faith, our mission is to educate the whole person—challenging students to excel academically and grow spiritually. We are committed to educational excellence as we:

Seek to inspire **Knowledge** through an integrated curriculum.

Create an atmosphere of **Worship**.

Introduce the ideas of moral attitudes and **Community**.

Provide opportunities to be of **Service** to others.

Hear and proclaim the **Message** of God.

## **SCHOOL VISION**

St. John LaLande Catholic School students, strong in academics and grounded in the Catholic faith, will be empowered to apply these attributes to their daily lives.

## **WORSHIP AND SERVICE**

Every school family is expected to share in and live out this school mission by attending Sunday Mass at St. John Lalande (or worshipping at their church of membership) and by serving others in need. Of course, Catholic education makes sense only in the context of our Sunday worship. And we put our faith into action by reaching out to those with greater needs than our own. Any family needing direction with a service project for their household is welcome to contact the St. John Lalande parish or school office. Students will also be attending weekly Mass and doing service projects periodically with their classmates.

## **PHILOSOPHY**

St. John LaLande School is an educational ministry that serves students from preschool through eighth grade. Working in accord, members of the parish, administration, staff, school families, and students create an environment that fosters lifelong learning, active participation in worship, a Christ-centered community, service to others, and living the message of God.

Recognizing that families are the first teachers of their children, we at St. John LaLande strive to build on this foundation and inspire life-long learning. We believe each person has a right and an obligation to develop his or her talents and to use these for one's own happiness and in service to others. Students are encouraged and guided in self-discipline and responsible living learning how to make decisions based on Christ's teachings as they prepare to meet the challenges offered in today's global society.

Forming religious habits is core to the St. John LaLande experience. Students express their developing faith lives through worship as they prepare for and participate in liturgies, the sacraments, and prayer.

St. John LaLande offers a Christian environment in which to learn. Students are taught and guided to respect each other in forming a Christ-centered community. As members of this community, we believe a Christian attitude is built on three tenets: respect God, respect people, and respect property.

It naturally follows that people who are grounded in faith through worship and respect are called to serve others. Active faith is demonstrated by St. John LaLande students as an integral part of the curriculum. It is the goal of St. John LaLande to offer a wide range of experiences in service to others, therefore, becoming inherent to an individual's character.

The education of St. John LaLande students most notably invites them to hear and proclaim the message of God. This is evidenced by their ability to put the Good News into action while creating an atmosphere of worship, building a Christ-centered community and being of service to others.

St. John LaLande is a Diocesan Catholic school which welcomes preschool through eighth grade students. The school is committed to nurturing strong academics that will provide students with the necessary skills to compete in an ever-changing, diverse world. Furthermore, the school creates an atmosphere where students develop their understanding and practice of the Catholic faith in a community, built on the teaching of Christ to love and to serve and to proclaim God's message.

# *ST. JOHN LaLANDE CHURCH*

*805 NW R.D. Mize Road  
Blue Springs, MO 64015  
816-229-3378  
www.stjohnlalande.com*

## **CHURCH MISSION STATEMENT**

We, the members of St. John LaLande Parish, are a growing Catholic community with many gifts and many needs. As a people of faith, challenged by the radical message of Jesus Christ, our mission is to come to know God more fully as we:

**Worship** God in prayer and Eucharist  
Live as a welcoming **Community**  
Be of **Service** to others  
Hear and proclaim the **Message** of God.

## **STEWARDSHIP... A WAY OF LIFE**

St. John LaLande Parish asks all of its members to participate in our stewardship program. As Christians, we believe stewardship is much more than a weekly pledge. It's a way of life. We have faith in a God who gives back to us tenfold whenever we give freely and generously of ourselves. As stewards of St. John's, we give knowing our return will be much more. As such, we ask all parishioners to give through:

**Prayer:** Attend Sunday Mass and participate in other personal and public prayer.  
**Ministry:** Practice acts of Christian charity and public ministry as did Jesus Christ.

Our church ministries of education, outreach, healing, and worship depend upon the generous donation of your time and talents. All parishioners are expected to share their time and talents by participating in at least one of the many organizations within our parish, participating in special events, and in at least one service project each year.

### **Tithing:**

Tithe 5% of your combined gross income.

Tithing is "proportional giving". The Bible defines it as setting aside 10% of your property as a gift to God. The diocese speaks of a tithe as 5% to our parish, 1% to the diocese, and 4% to worthy charities. St. John's depends on parishioners tithing 5% of their combined gross income to support our parish ministries. Those

of us who are not able to tithe this amount are encouraged to fulfill our stewardship duties by tithing what we can and eventually moving toward offering 5% of our income. All new parishioners must complete a Pledge Card and meet with the pastor as part of the parish registration process.

Sunday Masses: 8:00 & 10:00 a.m. & 12:00 p.m.  
Saturday evening : 5:00 p.m.  
Holy Day Masses: 8:30 a.m. & 7:00 p.m.  
Weekday Daily Masses  
Tuesday & Thursday: 8:30 a.m.  
Wednesday & Friday: 6:30 a.m.  
Confessions: Saturday from 4:00 - 4:45 p.m.

Pastor: Father Ron Elliott  
Associate Pastor: Father Phil Leubbert  
Deacon: Doug Myler  
Pastoral Associates: Mr. Martin Verstraete (Parish Oper. Manager)  
Mrs. Jean Girardi (Secretary)  
Mrs. Mary Engen (Secretary)  
Mrs. Teresa Rhoads (Accounts Receivable)  
Mrs. Kim Shaw (Outreach Minister)  
Mrs. Catherine Martin (Music Director)

# *DIOCESE OF KANSAS CITY-ST. JOSEPH*

## *PARENT/TEACHER COVENANT*

Because our school strives to be a faith community, parent cooperation and good parent-teacher relations are essential. As members of a faith community, our first instinct is to assume that all of us -teachers, administrators, parents, guardians, and other caregivers - have the child's best interest at heart.

While our school is excellent in many ways, no one within our community is perfect, and problems and misunderstandings will occur. When a problem or disagreement arises, we will make every effort to contact you to clarify the situation. Parents, guardians, and family members who experience problems, or are confused with some matter regarding your child's educational experience, are asked to show similar respect by: a) first striving to learn the reasons behind a policy, b) inquiring about the teacher's or school's understanding or decision before judging or forming an opinion. Those who are not satisfied with what they have learned are asked to approach the administration to investigate the matter. In this way, positive resolutions can be reached.

Parents and guardians are asked to follow these guidelines for expressing concern over a school matter:

If the problem involves routine procedures such as homework, class assignments, classroom or playground behavior, or student-to-student problems, then the parent is asked to first contact the teacher. The best way to do this is usually through an email or a phone call to the school where a message will be given to the teacher to return your call. For a variety of reasons, parents should not attempt to bring up a difficult or serious matter in front of other students while the teacher is on duty during the regular school day.

If the problem is more serious, the parent or guardian should inform the principal in writing or with a phone call. Only signed notes or callers who identify themselves will be taken seriously. Due to school responsibilities, the principal may or may not be immediately available; therefore, patience in setting appointments or in expecting a return phone call is requested. Since concern for your child is uppermost in all our minds, we will make every effort to accommodate you and your concerns. We simply ask that you understand that many children and other parents may also be requiring our immediate attention at the time.

All staff members of our school promise prompt attention to problems, privacy in discussing matters, professional courtesy and respect when problems are presented, and a sincere effort to resolve problems in a Christian manner. That is, we promise to approach problems and misunderstandings in a manner that expresses genuine concern for the welfare of your child spiritually, psychologically, academically, and physically, as well as the welfare of his or her fellow students.

With this in mind, parents and guardians are expected to show the same concern and respect for the staff of our school as well as for the other children and families of our community. We will not tolerate assaults or harassment of a staff member, student, parent, guardian, or family member; nor will we tolerate intimidating or verbally abusing any member of the community—in person or in writing.

Commission of any of the above acts on the part of a staff member will lead to appropriate disciplinary actions. Likewise, misconduct on the part of a parent, guardian, or family member may lead to a warning or one of the following actions: a) limiting or refusing permission to enter or use school grounds or facilities; b) asking that someone other than the person exhibiting poor behavior represent the child's interest on school matters; c) refusing to allow the child to re-register, and, in extreme cases, initiating procedures to ask the family to withdraw the child from the school.

We rely on the good faith and the sincere efforts of everyone in the school community to keep the spirit of this covenant so that we may become the genuine faith community which we strive to be.

# ST. JOHN LALANDE SCHOOL ENROLLMENT AND REGISTRATION POLICIES

## **PARISHIONERS:**

Parishioners will register in the school and pay tuition. Tuition for parishioners is set at:

1 child- \$4,164

2 children- \$8,075

3 children- \$10,128.50

4 or more children there is no extra charge

Payment options are:

10 equal monthly payments July 1 thru April 1.

A late fee of \$20.00 will apply if not received by the 5<sup>th</sup> of the month.

Students not paid by July 5 will be dropped from class rosters.

## **NON-PARISHIONERS:**

Non-parishioners will register in the school and pay tuition. Tuition is set at \$4580 for the 2010-2011 school year.

## **REGISTRATION:**

The registration fee must be paid before students are considered registered.

This fee is separate from tuition/tithing. The registration fee for the 2010-2011 school year is \$100 per student.

**All fees are non-refundable unless there is not an opening for your child. Please contact the Parish Office for payment arrangements at 816-229-3378.**

## **ENTRANCE INTO SCHOOL:**

New students may be admitted to St. John LaLande School after the parents and students have interviewed with the principal and records from the student's previous school have been reviewed. Students must have no

average lower than a C and no serious discipline issues from their former schools. The final decision concerning a student's eligibility for enrollment at SJLL rests with the pastor and principal.

## **SCHOOL ENROLLMENT PRIORITY:**

1. Children enrolled in K-8 in the elementary school during the previous year.
2. Newly enrolled siblings of current students:
  - a. SJL parish employees
  - b. Seniority with SJL as a registered, active parishioner\* and current with tithing and pledge card.
  - c. Other Catholic parishes (registered, active\* and current with tithing and pledge cards)
  - d. Tuition-based families
3. New school families:
  - a. SJL employees
  - b. Seniority with SJL as a registered, active\* parishioner and current with tithing and pledge card.
  - c. All Kansas City/St. Joseph Catholic Diocesan employees.
  - d. Seniority with all Catholic parishes as a registered, active\* parishioner and current with tithing and pledge card.
  - e. New tuition-based families.
4. Non-active, non-tithing Catholic families.

\*Consistent involvement in the parish community and consistent financial giving trends.

All new students must present:

- A birth certificate
- A baptismal certificate (if student is Catholic )
- Report card from former school attended
- A record of immunizations on an official form must be presented by all students entering school for the first time. This is due before the first day of school. State law requires the following immunizations for all students, kindergarten through grade eight: DPT, polio, measles, mumps, rubella and Hepatitis B.
  - Any records pertaining to special education or a diagnosis that may impact the child's education such as ADD, ADHD, Tourette's Syndrome, speech or language disorder. This information must be updated annually.
  - St. John LaLande Kindergarten Readiness Testing must be completed when incoming kindergarten students enroll.

**All new students will enter under a probationary status for the first year.**

**AGE CRITERIA:**

- |              |                                                                                                                     |
|--------------|---------------------------------------------------------------------------------------------------------------------|
| Preschool:   | Child must be three (3) years old before August 1, 2010.<br>Child must be four (4) years old before August 1, 2010. |
| Kindergarten | Child must be five (5) years old before August 1, 2010.                                                             |
| First Grade  | Child must be six (6) years old before August 1, 2010                                                               |

The school will not make exceptions to the age.

All kindergarten students must take the Kindergarten Screening Assessment prior to Kindergarten. This assessment is offered at our school.

# *ST. JOHN LALANDE SCHOOL RULES AND POLICIES*

## **PARENTS ARE PRIME EDUCATORS:**

The primary responsibility for the education of children belongs to parents. Even though the responsibility is shared with the school, the parents' responsibility remains paramount.

Children tend to emulate their parents. They follow what you do more than what you say. Therefore, the greatest single factor in building a child's intellectual, emotional, spiritual, and moral attitudes is the example parents provide in the home.

In addition to example, some of the parents' responsibilities are:

1. To provide proper diet and balance of sleep and exercise.
2. To provide proper facilities for home study and to encourage conscientious completion of assignments.
3. To insist that your child obey the regulations and principles of good behavior/manners.
4. To encourage the development of your child's individual talents and interests.
5. To build religious traditions and family prayer into your life-style.
6. To keep the school informed as to special needs of your child and to read carefully all communications sent home from the school.
7. To attend H&SA meetings.
8. To take advantage of conference times and to request additional times as needed.
9. To attend Sunday Mass and contribute to parish support through your envelopes.
10. To read and support the regulations of the HANDBOOK.

## **SCHOOL HOURS:**

### **FULL DAY**

Pre K 4 and Kindergarten thru Grade 8: 8:00 a.m. to 3:15 p.m.

### **HALF DAY PRESCHOOL:**

PreK 4 Half-day

Monday, Wednesday and Friday 8:00 - 11:00 a.m. or  
12:00 - 3:00 p.m.

PreK 3 Half Day

Tuesday and Thursday 8:00 - 11:00 a.m. or 12:00 - 3:00 p.m.

## **ARRIVAL TIME**

School doors open at 7:40 a.m. Tardy bell will ring at 7:55 School will begin promptly at 8:00 a.m. Any student arriving after 7:55 will be considered tardy. Students needing to arrive before 7:40 a.m. or remain after 3:30 p.m. must attend the extended care program.

## **DISMISSAL**

At 3:15 all students are dismissed.  
Half day dismissal will be at 12:00 noon.

## **TRANSPORTATION /SAFETY**

### **DROP-OFF:**

#### **Grades K-8**

From 7:40-8:15 a.m., cars enter the east entrance off R.D. Mize Rd. Drivers will file around the back of school to the front unloading zone. After your child has unloaded, exit onto R.D. Mize Rd. Parents wanting to park and come into school should park in the front lot closest to R.D. Mize Road. Please unload students from the front door to the sidewalk to the church. PLEASE DO NOT PULL OUT OF LINE OR AROUND OTHER CARS UNLESS YOU HAVE BEEN DIRECTED TO DO SO.

#### **Preschool:**

Parents will park in the lower lot by the preschool room doors. Parents

should walk children to the classroom door. **Only preschool parents may park in the lower lot.**

PICK-UP:

**Grades K-8**

From 2:45-3:30 p.m., cars will enter the parking lot from the east entrance. Drivers will file around the back of school to the loading zone in front of school. Drivers may turn off their engines but need to be at their cars by 3:15 p.m., to be ready to move forward. At 3:15 p.m. we will begin loading. After loading, exit onto R.D. Mize Road. Parents wanting to park and come into school to pick up their children should park in the front lot and sign the dismissal register in the school office. Parents are encouraged to form carpools to reduce the traffic around school.

**RULES FOR STUDENTS:**

Walk directly to your car.

Watch carefully and stay away from moving cars.

Walkers should leave immediately and show good manners to drivers and neighbors by walking according to proper traffic rules and respecting others.

Snowballs, snow, rocks, dirt, and any other projectiles must not be thrown.

**EMERGENCY CLOSINGS:**

SNOW DAYS will be determined by the administration. We will do our best to call late-starts in lieu of snow days this year. **Late-starts will begin at 10:00 a.m.** The announcement on radio and television will state that St. John LaLande is closed or delayed. Please tune to your local news station. You will also be notified by an automated phone call through School Reach. Any time school is called off, there will be no after-school activities. We will no longer follow Blue Springs School District closings.

**Morning preschool and before school care will be cancelled on snow days and late-start days.**

**UNFORESEEN CLOSINGS:**

If school closing is necessary due to unforeseen events, notification will be given through the School Reach Calling Program

**ATTENDANCE/TARDIES/ABSENCES:**

1. **If a child is absent, please contact the school office by 8:30 a.m.**

2. Parents who have not called will be notified of absences.
3. Parents must come to the office and sign out a child when picking up the child during the school day. The student will be called to the office.
4. A student is not permitted to leave the school grounds at any time during the school hours without a parent signature.
5. All students are expected to go outdoors during recess. In exceptional cases when a child must stay in, a written note must be sent to the teacher.
6. Parents are encouraged to schedule dental or medical appointments during non-school hours whenever possible.
7. Students will be counted tardy beginning at 7:55 a.m. Students who arrive after 10:00 a.m. are considered absent for one-half day.
8. Parents are discouraged from taking children out of school for vacation during the school year. Even though some written work may be completed, there is no way to make up class discussions and presentations.
9. Students who are absent are expected to contact teachers for assignments upon their return. If students are absent with an extended illness, please contact the teacher.
10. **Medical documentation must be presented for students with chronic illnesses that require absence of more than 5 days.**
11. **A letter from the administration will be sent after ten unnotified absences or 10 tardies after fifteen unnotified absences or tardies, a meeting with the principal and the pastor will be scheduled. 20 unnotified absences, may warrant a call to Division of Family Services.**

**COMMUNICATION:**

1. If money is sent to school with a child, it must be placed in an envelope. Write the child's name, teacher's name, amount enclosed, and the purpose for which it is sent; please, no cash.
2. Please do not disturb teachers during class time. Messages may be left in the office to be delivered before the end of the school day.
3. Students may use the office phone if necessary.
4. Teachers will keep parents informed of student's progress and

other needs through reports and/or other communication.

5. All persons coming into the school must sign in at the school office and pick up a visitor's badge. **NO VISITOR IS TO GO DIRECTLY TO A CLASSROOM. NO EXCEPTIONS!**
6. A newsletter from the school office is sent out on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday via the youngest child in the family or by email.
7. If a parent has a concern, first contact the teacher involved. If there is no satisfaction, contact the principal.
8. The email address of teachers and staff is the first letter of their first name then their last **name, followed by @stjohnlalande.com**, i.e. [nhelm@stjohnlalande.com](mailto:nhelm@stjohnlalande.com).

### **CAFETERIA:**

The federal hot lunch program is offered every day. The cost for lunch is \$2.85 which includes milk. Extra milk is also sold for 35 cents. A menu will be sent home monthly. Money may be added to your account by sending a check to the school office or cafeteria or online at [www.nutrikids.com](http://www.nutrikids.com). Sack lunches may be brought and milk purchased; however, students are encouraged to participate in the school program. **No soda pop or fast food lunches.** Extra food items are sold when available. Special activities throughout the month make the lunch program inviting and fun.

Parents will be assigned a Nutrikids Online Account. Please see the teacher for username, password, and log in instructions. If you already have an online account, no changes will be made. It is the parents' responsibility to stay informed of account status and balance.

### **FIRE DRILLS:**

Fire drills are regularly held in accordance with the state law. Teachers try to impress upon students the seriousness of the fire drill and the necessity of obeying rules during the drills. Procedures for a fire drill are posted in each room.

### **TORNADO DRILLS:**

Tornado drills are conducted for the protection of the students. Should a tornado warning occur at dismissal time, children will be kept in school

until parents report to the office for pick up. Procedures for a tornado drill are posted in each room.

### **CHILD ABUSE AND NEGLECT:**

School personnel are required by Missouri Law to report, or to cause to be reported, any actual and/or suspected instances of child abuse or neglect to the Division of Family Services.

### **HEALTH:**

We would ask that all parents keep children home when showing signs of illness and follow the policies below before returning to school:

1. St. John LaLande has a health room staffed by a registered nurse.
2. Parents of a child who becomes seriously ill during the school day will be notified by the school office to pick up their child. In case parents cannot be reached, we will notify the person you have authorized or the doctor you specified on the emergency form.
3. Parents are asked to keep the emergency information forms in the school office up-to-date. Please notify us if you have a change of telephone number, address, place of employment, change in family status, or unusual circumstances, etc.
4. Please notify the teacher if your child has a physical problem such as nearsightedness, deafness, allergy, or a health condition that interferes with schoolwork. Teachers and the school nurse must be informed if a child is on medication of any kind.
5. School staff is not allowed to prescribe medicine (aspirin included). If your child has medication to take during the school day, all prescription medicine must be sent in the original bottle along with a note by the parent indicating the reason for the medicine, the child's name, the dosage, and time to be given. A note by the doctor is needed for all over the counter medicine.
6. If a child is unable to participate in physical education, he or she must present a written note signed by a medical doctor to the teacher. This excuse will be kept on file.
7. Parents are reminded of the importance of a good, nutritionally balanced meal—not too many sweets, please.
8. It is the responsibility of the student to see that all work is handed in and tests made up when he or she has been absent.

**FEVER:** Children will be excluded from school when there is fever of 100 or greater. They may return after 24 hours at home and if free of fever without use of medication such as aspirin or Tylenol to control fever.

**VOMITING/DIARRHEA:** Children will be excluded from school when there is vomiting or diarrhea. They may return when free of fever for 24 hours and no longer having vomiting and/or diarrhea.

**PINK EYE:** Children will be excluded from school when there are symptoms of pink eye (Conjunctivitis). They may return when the eye(s) has no drainage and is clear or when on medication for 24 hours.

**RASHES:** Children with rashes will be excluded from school. They may return when the rash is gone or when a doctor's note and diagnosis of the rash is returned to the school health room.

**STREP:** Children will be excluded from school when they have strep throat. They may return to school after 24 hours on medication.

**HEAD LICE:** All infected students will be excluded from school. Parents are responsible for picking the students up from school. Students must be nit-free before they can return to school. Parents are to bring the child to the Health Room for a re-admission head check. Please call for an appointment. If not nit-free, the child will be sent home with the parent for continued treatment. Parents are allowed one re-admit head check per day.

### **PERSONAL ELECTRONIC DEVICES:**

Students are prohibited from using telecommunication devices including cellular phones, pagers, beepers, iPods, and MP3 players at school during the instructional school day or during a field trip. Students in violation of this policy will have the device confiscated and held in the school office until the end of the instructional day where the parent must pick it up. St. John LaLande shall not assume responsibility for these items if they are damaged, lost, or stolen.

### **SCHOOL LOCKDOWN:**

All school personnel have been trained in lockdown procedures. They will

do their best to ensure that all students are being held in a safe location on campus. Our goal is safe care, custody, and accountability of children. In a lockdown we will **NOT** be able to answer incoming phone calls or make outside calls. Within minutes we will be assisted by police who will secure the neighboring streets and the building perimeter. ***NO ONE, INCLUDING PARENTS, WILL BE ALLOWED NEAR THE SCHOOL DURING A LOCKDOWN.*** Students will be kept inside locked classrooms with blinds drawn. ***NO ONE WILL BE ALLOWED TO LEAVE THE CLASSROOMS/SECURED AREAS ON CAMPUS UNTIL THE LOCKDOWN IS LIFTED.*** All students and faculty/staff will remain in lockdown mode until the police department lifts the lockdown. When the lockdown is lifted, parents may come to school to pick up their children.

### **SECURITY AND SAFEKEEPING**

Your safety at school is a top priority for us. If you are aware of a situation that jeopardizes the safety of anyone at school, immediately notify a member of the school staff or your parent/guardian. If you are uncomfortable bringing this situation to the attention of an adult you know, call the ***Missouri School Violence Hotline at 866.748.7047.*** Your call may be anonymous.

### **WEAPONS ON PARISH PREMISES:**

The possession of any weapon on parish premises, at school activities, or in a vehicle being used for school purpose is prohibited except if carried by a commissioned law enforcement officer. Guns, matches, firecrackers, and pocket-knives, etc. are not to be brought to school.

## DRESS CODE:

A student who violates the dress code will be sent to the office to call his or her parents to either pick up the child or bring his or her correct clothing.

## UNIFORMS:

Uniforms must be worn beginning Tuesday, August 17<sup>th</sup>, until and including May 20. Special days throughout the year will be designated as non-uniform days or Spirit Days. These dates are designated on the calendar.

GIRL'S UNIFORMS-Please label all clothing and coats

Girl's uniforms are purchased from Dennis Uniform, 913-381-6500.

1. Jumpers grades K – 3
2. Skirts grades 4 – 8
3. Navy blue button up cardigan sweaters are allowed in cold weather.
4. Plain tailored white or navy blue blouse with round or pointed collar, placket front knit shirt or turtleneck.
  - a. No lace or frills.
  - b. May be short or long sleeves.
  - c. Shirts must be tucked in at all times.
5. Girls may wear *plain* white undershirts/T-shirts under their blouses.
6. Girls must wear shorts under their jumper/skirt. No words on seat of the pants are allowed.
7. Skirt length – 1 inch above the knee or longer
8. White or navy knee socks, tights, or anklets.
  - a. Only solid navy blue leggings that reach the ankle may be worn under the uniform.
  - b. No lace on leggings
9. St. John LaLande sweatshirts or hoodies must be purchased through H&SA. Students need to wear their school shirt (collar out) with their sweatshirts. Sweatshirts are optional. Sweatshirts may not be redesigned or worn around the waist.
10. Navy or tan shorts may be worn throughout the school year when

temperature is above 32 degrees. Girl's shorts may have cuffs. Shorts may not be Spandex. With hands extended to their sides, shorts must reach the tip of their fingers.

11. Slacks must be plain, dark navy, or khaki poly/cotton dress slacks. Slacks are an option to wearing the jumpers and skirts. Slacks may be worn year round. If you have a question about color, please stop by the school office.
    - a. No cargo pants, low riders, no jean like stitching, no rivets (should fit comfortably and not be visibly tight).
    - b. No outside pockets, ornamentation, bell bottoms, or slits at the ankles.
    - c. **If pants have belt loops, students in grades 5-8 must wear a belt.**
  12. Shoes: good supportive shoes-tennis shoes are encouraged.
    - a. No clogs, sandals, high heels, Crocs, backless shoes, boots, moccasins, or ballet flats. Tennis shoes should not have patterns or checks.
  13. No earrings below the earlobes (for their safety). No cartilage piercing. Excessive jewelry (bangles, beads), scarves, bandanas etc. are not permitted.
  14. Chemically treated hair and/or hair coloring is not allowed i.e. tipping, striping, foiling, dyeing or hair wraps (permanent or temporary). Students will be required to change back to the natural color before returning to school. Final determination is made by the administration. No fad styles.
  15. No tattoos, face paint, or writing on the body.
  16. Makeup may be worn if it appears natural.
  17. Clear nail polish only.
    - a. No artificial nails.
- BOY'S UNIFORMS-Please label all clothing and coats
1. Plain, dark navy blue or tan poly/cotton slacks, purchased through Dennis Uniform, Sears, Dillard's, Jones Store, or any other department store.
    - a. No cargo pants, jeans, or corduroy pants.
    - b. If pants have belt loops, students in grades 5-8 must wear

- black or brown plain dress belt.
- 2. White or navy blue shirt.
  - a. May be a dress shirt, a placket front knit shirt with collar, or turtleneck.
  - b. May be short or long sleeved.
  - c. Plain white t-shirts may be worn under the uniform shirt.
  - d. Shirt must be tucked in at all times
- 3. Solid navy or khaki uniform shorts may be worn throughout the year when temperature is above 32 degrees. These may not be Spandex. With hands extended to their sides, shorts must reach their fingertips.
- 4. St. John LaLande sweatshirts or hoodies may be purchased through H&SA. Students need to wear their school shirt (collar out) under their sweatshirts. Sweatshirts are optional. Sweatshirts may not be worn around the waist.
- 5. Shoes: Athletic or leather for good support
  - a. No clogs, sandals, boots, crocs or backless shoes, moccasins.
  - b. Tennis shoes should not have patterns or checks. Lace up "boot style" shoes are not allowed.
- 6. Socks must be worn – white, navy, or black only.
- 7. Boy's hair length will not touch the collar of shirt and at least half of the boy's ears should be seen. Hair needs to be combed and neatly groomed. Hair must not extend past the eyebrow. Sideburns must not pass the middle of the ear. Non-traditional haircuts are not permitted. Chemically treated hair and/or hair styles that are deemed to be inappropriate according to our dress code are not allowed: i.e. tipping, striping, foiling, dyeing or hair wraps. The principal will make the final determination on each occurrence.
- 8. NO earrings, tattoos, drawing on self or face paint. Excessive jewelry (large chains, etc.) is not permitted.
- 9. Facial hair is not allowed.

#### MIDDLE SCHOOL UNIFORMS

Middle school students have the option to purchase the embroidered red polo shirt and/or the red middle school sweatshirt from STUCO and

wear these as part of the school dress code.

#### P.E. CLASS:

So students can better participate in gym class, the following is required:

1. Girls wear gym shorts under their uniforms. With hands extended to their sides, shorts must reach the tip of their fingers. Wording across the seat of the pants is not allowed.
2. Students are required to wear tennis shoes. Slip-on shoes are not permitted.
3. Middle school will dress-out for PE. Please see the middle school handbook for details.
- 4.

#### SPIRIT DAY ATTIRE:

On designated Spirit Days students may wear their uniforms or a solid purple or gold shirt. St. John's Spirit Wear, St. John's Team Wear, and St. John LaLande Vacation Bible School attire is allowed with jeans or appropriate dress pants, Capri pants, or shorts. Clothing should be in good condition and may not be ripped, ragged, fringed, cut-off, worn or mutilated (no torn jeans). Wording across the seat of the pants or pants/jeans with holes is unacceptable for both boys and girls. School Spirit Wear pajama pants purchased through H&SA may be worn. Skirts and shorts must adhere to uniform guidelines regarding length. No tank tops, spaghetti straps, or midriff shirts. Students who violate this policy will be sent to the office to call his or her parents. Parents will pick up the child or bring his or her correct clothing.

#### NON-UNIFORM DAY ATTIRE:

Students may wear shorts throughout the school year. With hands extended to their side, shorts must reach the tip of their fingers. Students may not wear tank tops or spaghetti straps on non-uniform days. Skirts and shorts must adhere to uniform guidelines regarding length. All shirts should provide modest coverage and not cling. Wording across the seat of the pants or pants/jeans with holes is unacceptable for both boys and girls. Clothing should be in good condition and may not be ripped, ragged, fringed, cut-off, worn or mutilated (no torn jeans). Girls may wear Capri pants on non-uniform days. Students may wear boots on non-uniform days. Students must have tennis shoes to participate in P.E. Students who violate

this policy will be sent to the office to call his or her parents. Parents will pick up the child or bring his or her correct clothing, or he or she may be required to select an item from the uniform closet to wear to be in compliance.

## **CURRICULUM**

### **PARENT-TEACHER CONFERENCES:**

1. At the end of the first and third quarters, parent-teacher conferences will be scheduled. Conferences are mandatory.
2. There will be other times when appointments with teachers will be necessary or desirable. Either a parent or teacher may initiate these conferences. Messages for teachers may be left in the office.
3. Teachers will always be available for conferences by appointment.

### **HOMEWORK:**

1. Home study should be a part of each child's training in responsibility. Homework amounts will vary with the age and ability of the child. Parents should not do the work for their child but should encourage good study habits and responsibility. Teachers will appreciate knowing if a child is having undue amounts of work or not enough. If a child is unable to complete homework because of a serious reason, parents are asked to send a signed written excuse to the teacher.
2. Homework consists of:
  - a. Assignments not completed in school, including reading assignments.
  - b. Projects connected with the subject being studied.
  - c. Long-range assignments.
3. In the event of absences students should ask for assignments upon their return to school. However, if daily work is requested for an absence, the request must be made to the teacher prior to 10am. The daily work may be available for pick up in the school office after 3pm.
4. Students will be given one day for each day absent to complete

their work. Middle school students are required to attend study hall until all make-up work is completed.

### **EVALUATION:**

1. A, B, C, D, and U are assigned to designate a student's scholarship rating in grades 3 - 8, Grades are determined by the combined results of tests, class work, and homework.

A	93 – 100	C	74 – 83	U	– 67
B	84 – 92	D	68 – 73		

In primary grades, +, S, and checks are used to indicate a student's progress. In preschool, a check mark system is used.

2. Students who are failing a subject will be asked to do supplementary work over the summer or attend the public school summer school program.
3. In some instances, it may be necessary for a student to repeat a whole year's work; in which case, parents will have been kept informed throughout the year of the student's progress.
4. In grades K-8, report cards will be issued every quarter. Parents, teachers, and students are asked to especially notice the growth of desirable habits and attitudes. Steady and consistent growth in these areas helps to promote better academic progress.
5. Students in Grades K-5 will bring home graded papers in a folder weekly. The folder should be signed and returned. Graded papers may be kept.
6. Parents are informed quite specifically of the kind of work their child has accomplished. It is our intention that parents or guardians, working with the teacher, will know and understand just how their child is developing scholastically and how his or her spiritual, emotional, and physical characteristics are manifested in school.
7. Progress reports are sent home for all students at the quarter mid-term .

## **TEACHER REQUESTS:**

Only in extreme situations may a parent contact the principal to petition a child into a specific classroom. Individual personalities, academic needs, peer relations, learning styles, etc. are considered by staff to create the best learning “mix” possible. Therefore, for extreme situations, a written explanation of the request **MUST** be given to the principal prior to May 1<sup>st</sup> of the current school year. Any request made to the teacher **WILL NOT** be honored. Final student placement is determined by the administrative staff.

## **RELIGIOUS EDUCATION:**

Celebrating the Eucharist and forming religious habits are the most important things children do at St. John LaLande. Parents are encouraged to attend children’s liturgies.

Teachers and the parish staff work with parents in providing a strong religious education program for your children. Religion is taught each day as well as Christian attitudes and environment presented throughout the day.

- ✦ Kindergarten through eighth grade attend Mass once a week.
- ✦ All-school liturgies are held on feast days, Ash Wednesday, and other days designated on the calendar.
- ✦ All students, preschool through grade eight, participate in classroom prayer.
- ✦ Opportunities for celebrating the Sacrament of Reconciliation are provided.
- ✦ During Lent, children are given opportunities to take part in the Stations of the Cross.
- ✦ At other times, there are para-liturgical services for special occasions and for special groups of children.
- ✦ First Reconciliation and First Eucharist studies and celebrations take place in second grade. Children are required to attend the evening workshops planned for them, and one parent must attend the informational meetings. Parents must bring in a baptismal certificate or notify the Religious Education Office that their child was baptized at St. John's. One parent must be a baptized and practicing Catholic. The best preparation for First Communion that you can give your child is regular attendance at Mass.

On a voluntary basis, boys and girls from grades 5 through 8 have the

opportunity to be trained as servers and can be scheduled for serving Mass.

The school staff seeks not to take over the role of the parent as the child's primary educator, but rather seeks to supplement and assist the parent. It is essential that parents reinforce and give the child an opportunity to practice what is being taught. Children learn more through the example of adults, especially their parents, than through religion textbooks.

## **LIBRARY:**

1. Each student (K-2) is encouraged to check out one book per week.
2. Each student (3-8) will be allowed to check out two books per week.
3. A student not returning his or her book or books at the end of the first week will not be allowed to check out another book until the overdue book is returned.
4. Lost or destroyed books are to be paid for by the parent or guardian after one month.
5. Two book fairs are held every year as a fundraiser for the library.

## **FIELD TRIPS:**

Parents may be needed to assist in driving to field trips. If parent/adult volunteers or teachers/coaches/advisers are used as drivers of personally owned passenger vehicles for study trips, class trips, or extra curricular activities, the following guidelines must be followed:

- Each occupant must have and use his or her own seatbelt if the vehicle has seatbelts. Children must be restrained in an appropriate passenger restraint system.
- Drivers should at least twenty-one (21) years of age, with no physical disability that may impair the ability to drive safely. Drivers should be experienced drivers and demonstrate the maturity necessary to provide for the safety of those whom they are transporting.
- Drivers must have a valid non-probationary driver’s license. A copy of each driver’s license should be kept on file with the Principal or Director.

- The vehicle must carry liability insurance with the minimum limits of \$100,000 per person and \$300,000 per occurrence. The insurance carried on the personally owned vehicle is the primary coverage while diocesan-wide is secondary coverage. These coverages are stated on the declaration pages of the individual's insurance policy. A copy of the state insurance card for each driver should be kept on file with the principal or director.
- No one may ride in the bed of pick-up trucks.

Under Missouri Law, students younger than 4 years of age (regardless of weight) are required to use an appropriate child restraint system. Children weighing less than 40 lbs., regardless of age, must be secured in a child restraint system appropriate for the child. Children who are four (4) but less than eight (8) years of age and who weigh at least 40 pounds but less than 80 pounds and are less than four feet nine inches (4'9") tall must be secured in a child passenger restraint system or booster seat appropriate for the child. Children who weigh at least 80 pounds or children taller than four feet nine inches (4'9") must be secured by a vehicle safety belt or booster seat appropriate for the child.

### **SERVICES AVAILABLE:**

The following services are available at St. John LaLande:

1. School nurse is responsible for keeping student's health records current, dispensing medication brought from home, and taking care of any immediate health concerns throughout the day.
2. Vision, hearing, height and weight screenings, and Scoliosis check are provided.
3. Individual school pictures are taken. A yearbook may be ordered in the spring.
4. Athletic programs are offered through the Athletic Association.
5. Speech screening is available for all students.
6. Field trips of an educational nature are provided for classes. Fees for these trips will be requested at the time of the trip. Parents may be asked to help chaperone. For the safety of all students, no siblings may attend. Please contact the school office if financial

assistance is needed for field trips. This information will be kept confidential.

7. Area Catholic high schools award a limited number of scholarships based on students' elementary school records and scores on the high school entrance exam.
8. Picnic/Field days are scheduled for all grades.
9. A library is provided for students. Classes are scheduled and a librarian is available to help students.
10. An annual Spelling and Geography Bee are held on site.
11. Students participate in the Duke Talent Program.
12. Fifth grade participates in the D.A.R.E. Program.
13. Eligible grades participate in the Pizza Hut Book-It Program.
14. A hot lunch program is available; see below.
15. An active parent and teacher organization (H&SA) allows for better communication and assistance for the school.
16. Fourth grade participates in the Adopt-a-School Program with the Central Jackson County Fire Protection District.
17. Resource support for students experiencing academic difficulties is available.
18. Principals' Honor Roll Luncheon is provided for grades 6-8 by Backyard Burgers.

### **PARTIES:**

Classroom parties are provided by room mothers for Halloween, Christmas, and Valentine's Day. Birthdays may be celebrated in the classroom. Simple treats may be sent (healthy snacks are preferred). **No drinks, treat bags, decorations, or pizza parties.** Please contact the classroom teacher for her specific policies. In maintaining a spirit of cooperation in the school, no invitations to parties are to be given out at school. No flower and/or balloon deliveries to students are permitted.

### **FUNDRAISING:**

Fundraising activities for the upcoming year will consist of the following: A **Holiday Auction** in the fall—parents are required to donate an item or items worth at least \$100.00, solicit an item or items worth at least \$100.00, or pay \$100.00. Please check the acquisition listing in the school office

before soliciting a local business. This donation is due at Open House on August 14<sup>th</sup>.

**Annual Mardi Gras**—Middle school parents and students are required to work the booths. All parents are encouraged to attend.

**St. John LaLande Annual Golf Tournament**—Proceeds benefit the

educational ministries. Parents are encouraged to participate. Additional fundraisers may be presented throughout the year, and parents are encouraged to participate.

St. John LaLande also sells trash bags year around and participates in the Scrip program as part of our annual fundraising.

# *St. John LaLande Discipline Policy*

The following issues will be addressed in the classroom by the teacher:

Organization:

- ✦ Unprepared for class
- ✦ Incomplete homework or failure to turn in
- ✦ Uniform violations
- ✦ Sharing lockers and/or combinations
- ✦ Tardiness to class
- ✦ Loitering in the halls or bathrooms

Behavior:

- ✦ Vandalism to other's possessions, i.e. writing on folders, notebooks
- ✦ Inappropriate church behavior
- ✦ Inappropriate classroom behavior
- ✦ Disruptive behavior
- ✦ Inappropriate computer use
- ✦ Damage to school/student property or possessions
- ✦ Sarcasm towards peers or teachers

If a student is repeatedly reprimanded for the above behaviors, the student will be referred to the administration.

Issues that will be directly referred to the administration:

Unacceptable behaviors:

- ✦ Disrespect toward any adult or peer
- ✦ Demeaning language or profanity
- ✦ Violence or threats of violence of any type
- ✦ Harassment, including any name calling or singling out of another in a negative way

- ✦ Intimidation, including the organization of others to pick on another student
- ✦ Academic dishonesty (cheating, plagiarism)
- ✦ Personal electronic devices not checked in the office
- ✦ Repeated uniform violations

Any alteration of the policy may be made at the administration's discretion.

## **Kindergarten-Grade 2**

The teacher will complete a behavioral referral form prior to sending a child to the office. Two trips to the office in one quarter will result in an in-school suspension and a parent conference. Three trips to the office in one quarter will result in a meeting with the pastor, the administration, the child, and the parents. Depending on the severity of the offense, an out-of-school suspension may be given and possible probationary status may be enacted.

## **Grade 3-Grade 8**

Students will be responsible for an Accountability Card. This card will be kept in a pocket inside each student's agenda. Students must present this card to ANY teacher upon request for an organizational or behavioral violation. A new card will be issued each quarter. Students' Accountability Cards will be marked for the following:

**Organization:**

1. Unprepared for class
2. Incomplete or homework not turned in
3. Other

**Behavior:**

1. Vandalism to other's possessions, i.e. writing on folders, notebooks

2. Inappropriate church behavior
3. Inappropriate classroom behavior
4. Disruptive behavior
5. Inappropriate computer use
6. Damage to school/student property or possessions
7. Sarcasm towards peers or teachers
8. Loitering in unsupervised areas
9. Uniform violations
10. Other

Three behavioral violations will result in an Isolated School Lunch. Three Isolated School Lunches in a semester will result in an in-school suspension and a possible parent conference. Six Isolated Lunches in a semester will result in an out-of-school suspension and a conference with the administration, the pastor, the child, and the parents.

Any alteration or issuance of an automatic Isolated Lunch may be made at the administration's discretion.

Isolated School Lunches will be served in a designated classroom. If a student receives an Isolated School Lunch, he or she will be given a Isolated School Lunch slip to be signed and returned by a parent the next day.

#### **CHRISTIAN BEHAVIOR:**

The purpose of our school is to offer a Christian environment in which to learn. Students are taught and guided to respect each other in forming a Christ-centered community. We believe a Christian attitude is built on the 3 R's: respect for God, respect for people, and respect for property. The process of learning that life is a series of choices with their respective consequences is a life-long journey, but one that can begin through the experiences and loving consistency of home and school.

#### **SERIOUS BEHAVIOR DISRUPTIONS:**

It is the responsibility of the entire school/center community to model acceptable behavior. Certain behaviors qualify as serious violations, whether they occur within the school or center community or on or off school grounds. Among the behaviors, but not limited exclusively to these,

would be the following:

1. Disrespect for principals, directors, teachers, para-professionals, other adults, and peers.
2. Abusive or unacceptable language.
3. Fighting.
4. Bullying.
5. Bringing onto school premises or concealing on his or her person illegal substances, cigarettes, pornographic material, laser pointers or weapons of any sort or facsimiles thereof.
6. Willful destruction of school or personal property.
7. Stealing, cheating, or plagiarism.
8. Making threats regarding the safety of students or staff or regarding the destruction of property. (A student may be disciplined for real as well as for false threats.)
9. A pervasive attitude of generalized disregard for school/center policy, personnel, or property.
10. Sexual harassment.
11. Harassment of any nature towards another person or group of people.
12. Any gang behavior or activity.

Consequences for these behaviors are decided by the principal. Students are required to pay costs incurred under any loss or damage which results from their behavior. Parents will be informed by the child's teacher or principal of any misconduct.

# KIDS CLUB

Director: Mrs. Kelley Knust

[kknust@stjohnlafande.com](mailto:kknust@stjohnlafande.com)

4 \$40.00

## AM Extended Care

6:30 - 7:40 a.m. - \$15.00 a week for one child  
\$20.00 a week per family

## Afternoon Extended Care

3:15 p.m.-6:00 p.m.

### Fees

Registrations fees are as follows and are **non-refundable**:

\$35.00 for one childcare

\$50.00 for two children

\$65.00 for three or more children

This fee must accompany the registration form.

### Weekly Fees:

#### Rates for 1 Child:

Number of Days	After School	Half Days	Full Days
1	\$10.00	\$20.00	\$30.00
2	\$20.00		
3	\$30.00		
5	\$50.00		

### Rates for 2 Children

Number of Days	after school	Half Days	Full Days
1	\$15.00	\$30.00	\$40.00
2	\$30.00		
3	\$45.00		
4	\$60.00		
5	\$75.00		

### Family of 3 or more children

Number of Days	after school	Half Days	Full Days
1	\$20.00	\$40.00	\$50.00
2	\$40.00		
3	\$60.00		
4	\$80.00		
5	\$100.00		

If your schedule requires a flexible program, the daily rate is \$10.00 per day for each child, and the registration fee does apply. **If you use the flex schedule and did not pay the registration fee, the cost is \$15.00 per day per child; half and full days go to the half day and full day rates (see above).**

## *St. John LaLande School Staff*

Principal	Ms. Natalie Helm	<a href="mailto:nhelm@stjohnlalande.com">nhelm@stjohnlalande.com</a>
Assistant Principal	Mrs. Annie Ogilvie	<a href="mailto:aogilvie@stjohnlalande.com">aogilvie@stjohnlalande.com</a>
Executive Secretary	Mrs. Donna Kappler	<a href="mailto:dkappler@stjohnlalande.com">dkappler@stjohnlalande.com</a>
Preschool	Mrs. Deanna Howerton	<a href="mailto:dhowerton@stjohnlalande.com">dhowerton@stjohnlalande.com</a>
	Mrs. Kathy Gimmarro	<a href="mailto:kgimmarro@stjohnlalande.com">kgimmarro@stjohnlalande.com</a>
Full Day Preschool 4	Mrs. Barb Spencer	<a href="mailto:bpsencer@stjohnlalande.com">bpsencer@stjohnlalande.com</a>
Kindergarten	Mrs. Patti Schollmeyer	<a href="mailto:pschollmeyer@stjohnlalande.com">pschollmeyer@stjohnlalande.com</a>
	Mrs. Tricia White	<a href="mailto:twhite@stjohnlalande.com">twhite@stjohnlalande.com</a>
Grade 1	Mrs. Amy Schnieders	<a href="mailto:aschnieders@stjohnlalande.com">aschnieders@stjohnlalande.com</a>
	Mrs. Toni Perry	<a href="mailto:tperry@stjohnlalande.com">tperry@stjohnlalande.com</a>
Grade 2	Mrs. Lois Hildman	<a href="mailto:lhildman@stjohnlalande.com">lhildman@stjohnlalande.com</a>
Grade 3	Mrs. Sue Robb	<a href="mailto:srobb@stjohnlalande.com">srobb@stjohnlalande.com</a>
	Mrs. Sarah Monrian	<a href="mailto:smonrian@stjohnlalande.com">smonrian@stjohnlalande.com</a>
Grade 4	Mrs. Claudia Corbin	<a href="mailto:ccorbin@stjohnlalande.com">ccorbin@stjohnlalande.com</a>
Grade 5	Mrs. Therese Keirsev	<a href="mailto:tkeirsev@stjohnlalande.com">tkeirsev@stjohnlalande.com</a>
Middle School	Mrs. Mary Groshong, Math	<a href="mailto:mgroshong@stjohnlalande.com">mgroshong@stjohnlalande.com</a>
	Mrs. Jennie Gaffney, Language Arts	<a href="mailto:jgaffney@stjohnlalande.com">jgaffney@stjohnlalande.com</a>
	Mrs. Christine Russell, Science	<a href="mailto:crussell@stjohnlalande.com">crussell@stjohnlalande.com</a>
	Mrs. Casie Scott, Social Studies	<a href="mailto:cscott@stjohnlalande.com">cscott@stjohnlalande.com</a>
	Mrs. Kelley Knust, Physical Education	<a href="mailto:kknust@stjohnlalande.com">kknust@stjohnlalande.com</a>
PE	Mrs. Rita Godfrey	<a href="mailto:rgodfrey@stjohnlalande.com">rgodfrey@stjohnlalande.com</a>
Music	Mr. Mike Walsh	<a href="mailto:mwalsh@stjohnlalande.com">mwalsh@stjohnlalande.com</a>
Art	Mrs. Bridget Cackler	<a href="mailto:bcackler@stjohnlalande.com">bcackler@stjohnlalande.com</a>
Resource Teacher	Mrs. Vivian McKinney	<a href="mailto:vmckinnev@stjohnlalande.com">vmckinnev@stjohnlalande.com</a>
Para-Professionals	Mrs. Krista Mead	<a href="mailto:kmead@stjohnlalande.com">kmead@stjohnlalande.com</a>
School Nurse	Mrs. Jennifer Zorich	<a href="mailto:jzorich@stjohnlalande.com">jzorich@stjohnlalande.com</a>
IT Coordinators	Mrs. Karla Fredrickson	<a href="mailto:karla@techsols.biz">karla@techsols.biz</a>
Cafeteria Director	Mrs. Anne Thomason	<a href="mailto:athomason@stjohnlalande.com">athomason@stjohnlalande.com</a>
Maintenance	Mrs. Joyce Garvey	<a href="mailto:jgarvey@stjohnlalande.com">jgarvey@stjohnlalande.com</a>
	Mr. Bill Glass	<a href="mailto:bglass@stjohnlalande.com">bglass@stjohnlalande.com</a>
	Mr. Medley VanCamp	<a href="mailto:mvancamp@stjohnlalande.com">mvancamp@stjohnlalande.com</a>
	Mrs. Teresa Tatro	<a href="mailto:ttatro@stjohnlalande.com">ttatro@stjohnlalande.com</a>
Building Engineer	Mr. Bernard Bertoncin	<a href="mailto:bbertoncin@stjohnlalande.com">bbertoncin@stjohnlalande.com</a>

## SCHOOL BOARD

Local elementary boards are advisory in nature. Boards are to collaborate with school administrators in connection with the following matters:

- Planning
- General policy formulation and adaptation
- Finances-including the development, approval, and monitoring of a budget
- Development including endowment, public relations, recruitment and marketing
- Annual evaluation of school or center goals and plans of their own effectiveness of board members and of the principal's relationship with the board
- Participation in the selection of a new principal,
- Participation in the comprehensive evaluation of the principal

St. John LaLande board meetings are held at 7 p.m. on the 1st Tuesday of each month (unless otherwise designated). Interested parents are welcome to attend except for those meetings which are executive.

A non-member who desires to have an item placed on the agenda of the meeting must notify any member in writing no later than ten days prior to a scheduled meeting. The officers will then decide if the item merits consideration.

### *BOARD MEMBERS:*

President	Charles Kirby	847-.0723
Vice-President	Matt Roney	847-6557
Secretaries	Deb Schrader	690-6075
Members	Lisa Sanders	443-2782
	Craig Bolger	228-4556
	Amy Davis	229-8824
	Steve Johnson	228-4576
	Scott Bush	220-1718
	Kelley Greim	229-5481

### EX-OFFICIO MEMBERS:

Father Ron Elliott  
Mrs. Natalie Helm

## HOME AND SCHOOL ASSOCIATION

Home and School Association Objectives for the 2010-2011 School year:

- 1) To coordinate and reinforce sound moral and ethical values and Christian ideals in the students of St. John LaLande both at home and school.
- 2) To encourage the exchange of ideas and the sharing of goals among parents, guardians and school faculty/administration.
- 3) To raise funds for the benefit of the school, its students and its programs.
- 4) To promote the understanding and support of Catholic Education to all segments of the community.
- 5) To coordinate volunteers to serve the school community with the above objectives in mind.

Each Year the activities of H&SA not only reflect the traditions and needs of the school, but the unique set of administrators, teachers, students, parents and volunteers present in any given year. We believe that activities are most successful when they are kept simple and fun with many people involved. Though, at times, coordinating and carrying out the events of a year can be demanding and stressful, activities become meaningful and satisfying when the load is distributed and tasks are simplified. We encourage involvement to avoid burnout and to make activities meaningful and fun for all.

### *H&SA Executive Board-*

H&SA Administrator - Mrs. Annie Ogilvie

Kelley McKinney Jackson, President

[kdmcj@sbcglobal.net](mailto:kdmcj@sbcglobal.net)

Trish Totta, Vice President

[ttotta10@sbcglobal.net](mailto:ttotta10@sbcglobal.net)

Jackie Stegner, Secretary

[jstegnl@yahoo.com](mailto:jstegnl@yahoo.com)

Renea Peters, Treasurer

[rcpeters2@comcast.net](mailto:rcpeters2@comcast.net)

## **ATHLETIC ASSOCIATION**

Athletics is an extra-curricular activity under the auspices of the school administration. **It is a privilege which must be earned by the student.**

**This privilege will be determined by Christian attitude, academic achievement, and good sportsmanship.**

St. John LaLande School belongs to the Kansas City Parochial League. The purpose of this and our program is to help youth grow in the image of Christ through athletic events, to assure its contestants and coaches of complete honesty and fair play, to provide proper safeguards for its contestants, and to cultivate the confidence of the general public in the integrity of the contests played.

### **2010-2011 ATHLETIC ASSOCIATION OFFICERS**

President/AD:	Mark Sanders	229-3871
Vice Pres.	David Huttinger	690-6140
Treasurer:	Chris Peters	373-3076
Secretary:	Cindy Isabel	220-2753

### **ATHLETIC ELIGIBILITY:**

Students not earning a grade average of at least 74% in each subject will be considered ineligible. Consideration will be given to those students whose maximum ability falls short of the 74% average. Eligibility will run from Tuesday to Tuesday and is determined by a weekly grade check. The student may participate in practice but will not be allowed to play in

scheduled games. Parents will be notified and a copy of ineligible students will be forwarded to the head coach.

For the 2010-2011 school year, 3<sup>rd</sup> grade instruction volleyball will be offered. Online registration will also be available for all sports. Athletic Directors will be required to submit a list to the Parochial League Director of all students who are playing AAU/Club ball as well as on their parochial school team. No student may play for more than one Parochial League team per season (with the only exception being playing boys volleyball and participating in track at the same time).

### **Practice and Game Attire Guidelines**

**Shorts:** Spandex style shorts are not acceptable as athletic uniform for practices and games. Basic knit shorts are recommended with waistband at the waist, or slightly below, but not rolled.

**Shirts:** T-shirts and tank tops with at least two-inch straps at the shoulder are recommended. Spaghetti straps or camisole style shirts are not accepted as part of the athletic attire.

All clothing should be modest in style and in accordance with a Christian atmosphere.

Coaches will contact the parents if students are not in compliance with the above policy.

